

EAST WINDSOR REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION

MINUTES of the REGULAR MEETING on JANUARY 17, 2017

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a regular meeting and on **Monday January 17, 2017** at 7:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

Members Present: Pete Bussone, Paul Connolly, Christine Harrington (8:05 p.m.), Nicole LaRusso, Kennedy Paul, Ram Ramachandran, Alice Weisman

Member(s) Absent: Tracy Healy, Bertrand Fournies

Also Present: Dr. Richard Katz, Chief School Administrator
Paul M. Todd, SBA/Board Secretary
David Coates, Board Legal Counsel

1. WELCOME/SUNSHINE NOTICE.

Ms. Weisman read the Open Public Meeting Act Statement: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are kept by the Board Secretary and are available to any member of the public requesting them at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Ms. Weisman asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" (No one objected.) "There being none, we may proceed."

2. PLEDGE OF ALLEGIANCE

3. A. MOTION TO APPROVE AGENDA

Action: Mr. Connolly moved, seconded by Mr. Paul, to approve the agenda as submitted.

Vote: By a roll call poll of the Board, with all Board members present voting yes, Motion to approve carried unanimously.

B. RESOLUTION FOR EXECUTIVE SESSION

Action: Mr. Connolly moved, seconded by Mr. Paul to approve the following resolution:

"BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold one executive session during its Meeting on Monday January 17, 2017.

This closed session concerns:

1. Student Matters: Bullying
2. Negotiations

Minutes of these closed sessions will be available in accordance with board policy when the need for confidentiality no longer exists."

Vote: By a roll call poll of the Board, with all Board members present voting yes, Motion to approve carried unanimously.

4. PRESENTATIONS:

A. Elementary Report Card Update – given by Kevin Weiss and Darlene Nemeth, Curriculum Supervisors

B. Student Athlete Handbook and Coach's Handbooks– given by Jim Peto, Athletic Director

5. **FIRST OPPORTUNITY FOR BOARD MEMBERS' COMMENTS:** there were none
6. **FIRST OPPORTUNITY FOR PUBLIC COMMENT:** there were none
7. **FIRST READING OF BOARD POLICIES**

Mr. Connolly moved, seconded by Mr. Paul to approve the following Board Polices and Regulations on 1st Reading:

- P 1220 Employment of Chief School Administrator (M) (Revised)
- P 1310 Employment of School Business Administrator/Board Secretary (Revised)
- P 2425 Physical Education (Abolished)
- P 3111 Creating Positions (Revised)
- P 3125 Employment of Teaching Staff Members (M) (Revised)
- P 3126 District Mentoring Program (Revised)
- P 3141 Resignation (Revised)
- P 3144 Certification of Tenure Charges (Revised)
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
- P 3231 Outside Employment as Athletic Coach (Revised)
- P 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- P 3244 In-Service Training (M) (Abolished)
- P 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
- P 5305 Health Services Personnel (Revised)
- R 5330 Administration of Medication (M) (Revised)
- P 5339 Screening for Dyslexia (M) (Revised)
- P 5350 Student Suicide Prevention (Revised)
- P & R 8441 Care of Injured and Ill Persons (M) (Revised)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)

Background:

P1220 – Employment of Chief School Administrator (Revised)

There is one citation change on page 2 of 4 of the Policy and the citations at the bottom of the Policy Guide have been updated. – P1220 is MANDATED

P1310 – Employment of School Business Administrator/Board Secretary (Revised)

In addition to the updated cite changes at the bottom of the Policy Guide, a few additional revisions are proposed. The training and/or experience skills outlined in the second paragraph have been updated to align with the requirements in the new code. In addition, the Guide has been updated to indicate the School BA/Board Secretary position will be appointed by the Board, upon the recommendation of the Superintendent, which is consistent with N.J.S.A. 18A:27-4.1. In light of the recent School Ethics Commission Advisory Opinion, A31-15, any reference to the interview process has been removed from the Guide as this process may vary from district to district. – P1310 is RECOMMENDED

P2425 Physical Education (Abolished)

Policy Guide 2425 has been updated and merged into one new Policy Guide 2422 – Health and Physical Education. Strauss Esmay's Policy Guides typically incorporate the requirements of the Core Curriculum Content Standards (CCCS) by reference. However, the CCCS for Comprehensive Health and PE have many statutory requirements for school districts and have been included in the new Policy Guide 2422 – Health and Physical Education. The updated Policy Guide 2422 does not include all the details in the previous

Policy Guides 2422 and 2425 as many of these details are included in the CCCS and incorporating these details by referencing the CCCS prevents revising the Policy every time a detail in the CCCS is revised by the NJDOE. It is recommended the Board abolish Policy Guide 2425 – Physical Education - P2425 is ABOLISHED

P3111 – Creating Positions (Revised)

In addition to the updated cite changes at the bottom of the Policy Guide, a few additional revisions are proposed. The additional revisions provide additional details on the administrative code requirement regarding the approval process for a school district that desires to use an unrecognized title or if a previously unrecognized title exists. P3111 is RECOMMENDED

P3125 – Employment of Teaching Staff Members (Revised)

In addition to the updated cite changes at the bottom of the Policy Guide, there were some additional cite revisions within the content of the Policy Guide. Also, there is one major addition to the Policy Guide based on a recent New Jersey Supreme Court case, *Bridgewater-Raritan v. Board of Education Bridgewater-Raritan School District, May 6, 2015*. The Court determined in *Bridgewater*, a school district must provide an employee specific notice if the employee is serving as a replacement staff member. The Court indicated in *Bridgewater* absent such notice an employee serving in a position eligible for tenure who is replacing a teaching staff member on leave during an absence, disability, or disqualification would begin to accrue tenure in their replacement position. This language is not in the statute, N.J.S.A. 18A:16-1.1, but has been interpreted by the Court to include a notice provision. This provision has been added to this Policy Guide. P3125 is MANDATED

P3126 – District Mentoring Program (Revised)

A major revision in the N.J.A.C. 6A:9 update and recodification of the administrative code concerns a school district's mentoring program requiring major changes in Policy and Regulation Guides 3126 – Induction Program for Provisional Teachers. The Policy and Regulation Guide has been revised to reflect the updates. The Regulation Guide has also been re-organized with updated code requirements. The name of the Policy and Regulation Guide has been changed to District Mentoring Program. P3126 is RECOMMENDED Regulation Guide 3126 is RECOMMENDED

P3141 – Resignation (Revised)

In addition to the updated cite changes at the bottom of the Policy Guide, an additional revision providing more specific language consistent with N.J.S.A. 18A:28-8 regarding a tenured teaching staff member's lack of adequate notice has been added. P3141 is RECOMMENDED

P3144 – Certification of Tenure Charges (Revised)

Citations at the bottom of the Policy Guide have been removed and legal citations on page 8 of 9 in the Regulation Guide have been updated. P 3144 is RECOMMENDED Regulation Guide 3144 is RECOMMENDED

P3159 – Teaching Staff Member/School District Reporting Responsibilities (Revised)

In addition to the updated cite changes at the bottom of the Policy Guide, there were some additional cite revisions within the content of the Policy Guide. "Division of Youth and Family Services" was updated to "Department of Children and Families, Division of Child Protection and Permanency." There was also a minor wording revision in #3 on page 1. P3159 is RECOMMENDED

P3231 – Outside Employment as Athletic Coach (Revised)

Citations at the bottom of the Policy Guide have been updated. P3231 is RECOMMENDED

P3240 – Professional Development for Teachers and School Leaders (Revised)

A major revision in the N.J.A.C. 6A:9 update and recodification of the administrative code concerns professional development for teachers and school leaders requiring major changes in Policy and Regulation Guides 3240 – Professional Development for Teachers and School Leaders. The new code sections align professional development for teachers and school leaders to professional standards and provide more details on professional development. Legal citations were also updated. P3240 is MANDATED Reg. Guide 3240 is RECOMMENDED

P3244 – In-Service Training (Abolished)

Strauss Esmay's Policy and Regulation Guides 3240 – Professional Development for Teachers and School Leaders provide the professional development requirements for teachers and administrators. The existing Policy and Regulation Guides 3244 – In-Service Training are very general and is no longer needed. These Guides should be abolished. P 3244 and Regulation Guide 3244 are ABOLISHED

P4159 – Support Staff Member/School District Reporting Responsibilities (Revised)

This Policy Guide references the administrative code regarding a support staff member's reporting responsibilities outlined in Policy Guide 4159. The only revision in this Policy Guide is the updated code citation. P 4159 is RECOMMENDED

P5305 – Health Services Personnel (Revised)

In addition to the updated cite changes at the bottom of the Policy Guide, there were some additional cite revisions within the content of the Policy Guide. P5305 is RECOMMENDED

P5330 – Administration of Medication (Revised)

A clarification on page 2 of 11 has been made and several legal cites within the Regulation Guide have been updated. The Policy Guide does not need to be updated as there are no Chapter 9 code citations within the Policy Guide. Regulation Guide 5330 is MANDATED

P5339 – Screening for Dyslexia (Revised)

The NJDOE notified school districts in a February 23, 2016 Memorandum that the definition of dyslexia on the International Dyslexia Association (IDA) website that was used for New Jersey's administrative code approved by the NJDOE in February 2015 did not conform to the definition approved by the International Dyslexia Association Board. As the NJDOE was required by the authorizing statute to conform with the IDA Board-approved definition, the NJDOE made an administrative change on February 3, 2016. Policy Guide 5339 has been revised to align with the IDA Board-approved definition and the administrative change made by the NJDOE. The revision is just a few words in the definition. P5339 is MANDATED

5350 – Student Suicide Prevention (Revised)

In addition to the updated cite changes at the bottom of the Policy Guide, there were some additional cite revisions within the content of the Policy Guide. "Division of Youth and Family Services" was updated to "Department of Children and Families, Division of Child Protection and Permanency" in the Regulation Guide. P5350 and Reg. Guide are RECOMMENDED

P5514 – Student Use of Vehicles on School Grounds (Revised)

Policy Guide 5514 has been significantly revised to a simpler format to accommodate the uniqueness on how each district handles students driving an automobile, riding a bicycle, or using a scooter or skateboard, or other means of transportation to get to and from school. It is unlikely this Policy Guide will be able to accommodate every situation in every school district, but it does provide options that are mostly practiced in NJ school districts. This Policy Guide has a section with options for districts with high school students driving an automobile and parking on school grounds. It has another section with options for students riding bicycles

to school and a third section with options to address students using other non-motorized items (skateboard, scooters, etc.). The Policy Guide prohibits other motorized items (hoverboards, motorized bicycles, etc.) being brought on school grounds during the school day without permission of the Principal. Due to the many local practices permitted in each school district, it is likely the district will need to make adjustments to this Policy to reflect such local practices. It is recommended this Policy Guide replace the district's existing Policy 5514. In addition, it is further recommended the Board abolish its existing Regulation 5514 as the existing Regulation Guide provides rules on the use of such vehicles. The new Policy Guide has a provision that indicates the Principal of each school will develop school rules for the use of such items, which provides for the uniqueness of each school in the district. P 5514 is RECOMMENDED Regulation Guide 5514 is ABOLISHED

P8441 – Care of Injured and Ill Persons (Revised)

Revisions to N.J.A.C. 6A:16 relocated several sections of the administrative code requiring legal citation updates to Policy 8441 – Care of Injured and Ill Persons. N.J.A.C. 6A:16-2.1(a)4 requires each Board of Education to adopt policies and procedures for the provision of health services in emergency situations including: the care of any student who becomes ill or injured while at school or participating in school-sponsored functions; the transportation and supervision of any student determined to be in need of immediate care; and the notification to parents of any student determined to be in need of immediate medical care. The Policy Guide has been updated to provide clear language for a school district meeting these requirements. The Regulation Guide has a significant update recommending the removal of detailed first aid procedures and replacing with the following language in Section B. of the Regulation Guide: The school nurse will develop, in consultation with the school physician, basic emergency first aid procedures in the event school staff members may be in the position to provide emergency first aid to an injured or ill person until the school nurse or other medical professional arrives on the scene. The school nurse will make such basic emergency first aid procedures available to school staff members. This recommended revision is based on on-going changes in first aid procedures and will provide for the school nurse, in consultation with the school physician, to review and update these procedures on a regular basis. In addition, this recommended revision will permit the school district to address those injuries and illnesses that most frequently occur in the district and to provide first aid procedures approved by the school nurse and school physician. A Board may elect to include detailed first aid procedures in the Regulation, but there should be a provision to have these procedures reviewed and updated on a regular basis. P8441 and Reg. 8441 are MANDATED

P8630 – Bus Driver/Bus Aide Responsibility (Revised)

R 8630 – Emergency School Bus Procedures (Revised)

P.L. 2015, Chapter 123 (N.J.S.A. 18A:39-19.2, 19.3, and 19.4) was approved on Nov. 9, 2015 requiring a Commissioner of Education developed training program for school bus drivers and bus aides on proper procedures for interacting with students with special needs. Current employees must be trained within 180 days after the training program is made available to districts while employees hired after the training program is made available shall be trained prior to operating a school bus or serving as an aide. The new law also requires a parent of a child with an IEP to complete a Commissioner-developed student information card to be provided, with parental consent, to the student's bus driver and aide. The purpose of the card is to promote proper interaction with the student. In addition, the new law requires trained bus drivers and bus aides provide a certification to the district that they completed this training and the certificate shall be maintained by the district for the duration of the individual's employment and the district shall forward a copy of the certification to the NJDOE. This law was effective immediately on November 9, 2015; however, the training program has not been made available to school districts as of mid-May 2016. P8630 and Regulation Guide 8630 are MANDATED

Vote: On a roll call poll of the Board, with all members present voting yes, Motion to approve the Policies and Regulation on First Reading passed unanimously.

8. SECOND READING OF BOARD POLICIES

Mr. Connolly moved, Seconded by Mr. Paul to approve the following policy on 2nd Reading:

P2610 EDUCATIONAL PROGRAM EVALUATION

No revisions are required in this Policy Guide due to the updated Chapter, but a deleted code citation has been removed from the bottom of the Policy Guide. P2610 is MANDATED

Vote: On a roll call poll of the Board, with all Board members present voting yes, Motion to approve carried unanimously.

9. RESOLUTION: PROCLAIM JANUARY, 2017 AS SCHOOL BOARD RECOGNITION MONTH IN THE EAST WINDSOR REGIONAL SCHOOL DISTRICT

January, 2017 is the 16th annual School Board Recognition Month in New Jersey, a time to raise public awareness of the roles and responsibilities of local boards of education and to thank your community's school board members for their efforts. Local School Boards are encouraged to approve a resolution to commend the efforts of their colleagues and to encourage public support.

Ms. Weisman read out loud the following Resolution:

WHEREAS, the New Jersey School Boards Association has declared January, 2017 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the East Windsor Regional School District Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The East Windsor Regional School District Board of Education embraces the goal of high-quality education for New Jersey's public school students; and

WHEREAS, New Jersey's local boards help determine the education for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocated for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nations' best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW THEREFORE, BE IT RESOLVED, that the East Windsor Regional School District Board of Education does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January, 2017 as School Board Recognition Month; and

BE IT FURTHER RESOLVED that the East Windsor Regional School District Board of Education urges all New Jersey citizens to work with their local Boards of Education and public school staffs toward the advancement of our children's education.

ACTION:

Mr. Connolly: *"I Move to approve the Resolution to declare January, 2017 as School Boards Recognition Month in the East Windsor Regional School District."*

Second: Mr. Paul

Vote: On a roll call poll of the Board with all members present voting yes, motion to approve carried unanimously.

10. SUPERINTENDENT’S REPORT

Dr. Katz provided the Board with a comprehensive update on the District Goals.

11. EXECUTIVE SESSION – the Board went into closed session at 10:05 p.m.

- Return to Open Session: 10:24 p.m.

12. SECOND OPPORTUNITY FOR BOARD MEMBER’S COMMENTS –there were none.

13. SECOND OPPORTUNITY FOR PUBLIC COMMENT – there were none.

14 MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

Mr. Connolly: “Having read and reviewed the materials received, I move that the Board approve the following routine agenda items by exception”

Second: Mr. Paul

A. Staffing: as submitted; posted on District website.

B. Bullying Report from December 12, 2016

C. Out of District Placement in Public and Private Schools

Bancroft - Revised Tuition July 7, 2016 through June 16, 2017

Student: #720262 P.O. 17-01867 Account #11-000-100-566-00-25-07 RSY \$ 67,502.92

The Center School - Revised Tuition April 18, 2015 – June 23, 2016

Student: #014982 P.O. 17-02121 Account #11-000-100-566-000-25-12 RSY \$ 13,856.86

The Center School - Revised Tuition July 1, 2016 – June 22, 2017

Student: #014982 P.O. 17-02160 Account #11-000-100--566-000-25-12 RSY \$ 60,334.20

Collier School - Revised Tuition October 4, 2016 through June 22, 2017

Student: #402212 P.O. 17-02170 Account #20-251-100-560-00-40-10 RSY \$ 50,868.00

Mercer County Vocational Board of Education – Transition Program – Rubino

September 8, 2016 through June 30, 2017

Student: #602210 P.O. 17-02609 Account #11-000-100-565-00-25-12 RSY \$ 9,000.00

Student: #102442 P.O. 17-02608 Account #11-000-100-565-00-25-12 RSY \$ 9,000.00

Piscataway Regional Day School - Middlesex County Educational Services

Tuition November 21, 2016 – June 30, 2017

Student: #102996 P.O. 17-02659 Account #20-251-100-560-00-40-10 RSY \$31,050.00

Sage Day School - Tuition October 17, 2016 through June 16, 2017

Student: #401051 P.O. 17-02641 Account #11-000-100-565-02-25-12 RSY \$31,050.00

D. Professional Services for Students

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by The Individuals with Disabilities Education Act (IDEA).

Preferred Home Health Care & Nursing Services	Nursing Services for student (1)	Per Contract	Not to exceed:	PO#
			\$35,000.00 (Increase)	17-00043

Delta-T Group North Jersey, Inc.	Professional Services for Students	Per fee Schedule	\$7,000.00 (Increase)	17-00039
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E. Perkins CTE Program CIP Code 520201: Business Administration & Management

In order to meet Perkins CTE program compliance a revision to current CIP code 520407, Business/Office Automation/Technology/Data Entry will be submitted under CIP 520201, Business Administration and Management, General with the following course sequence:

- Introduction to Business
- Accounting 1
- Business Practice Firm Honors
- Required Structured Learning Experience (SLE)
- Cooperative Education Experience.

F. Adoption of New ESL Curriculum Pacing Maps for Elementary Grades 2-5 and High School ESL Levels 1 & 2

These new English as a Second Language curricula pacing maps have been written in alignment with WIDA standards and the NJ Student Learning Standards for Science and Social Studies. (see Board Google Drive under "Curriculum" January 17 meeting folder)

G. Overnight Field Trips

- HHS DECA Club to Atlantic City, NJ in Feb.2017 to compete in the NJDECA State Competition.
- HHS Cheerleaders to Orlando, FL in Feb. 2017 to compete in the UCA National Competition for Cheerleading.

H. Field Trip Location

March, 2017 HHS Jazz Band to Jackson Liberty HS - Purpose of trip: Performance and Adjudication
125 N. Hope Chapel Road, Jackson, NJ

I. Approve the Acceptance of: NRG Creatively STEAM Scholarship from Young Audiences NJ and Eastern PA and NRG Energy, Inc. Grant and Grant requirements for the GNR Elementary School

J. Two New HHS Electives for 2017-18

Art & Literature of the Graphic Novel 1 Grades 9, 10, 11, 12 Credits 2.5
Art and Literature of the Graphic Novel II Grades 9, 10, 11, 12 Credits 2.5

K. Travel & Related Expenses

J. Meyers K. Tang C. Borzone M. Baskin M. Pattik N. Foulks	EMK	Feb 27-28, 2017	Six registrations to attend 2017 Conference for NJ Kindergarten Teachers, Atlantic City, NJ (Foulks - no charge)	405.00	2,025.00
K. Weiss	Admin	Feb 27-28, 2017	Registration to attend 2017 Conference for NJ Kindergarten Teachers, Atlantic City, NJ	415.00	415.00
L. Shupel	PLD	Mar 15, 2017	Anticipated expenses to attend Planning NGSS Aligned Lessons for Grades 1-5, North Branch, NJ	42.71	42.71
L. Shupel	PLD	Mar 15, 2017	Registration to attend Planning NGSS Aligned Lessons for Grades 1-5, North Branch, NJ	125.00	125.00
A. Boccardi	PLD	Feb 28, 2017	Registration to attend 2017 Conference for NJ Kindergarten Teachers, Atlantic City, NJ	249.00	249.00
A. Boccardi	PLD	Feb 28, 2017	Anticipated expenses to attend 2017 Conference for NJ Kindergarten Teachers, Atlantic City, NJ	102.95	102.95
H. Gladkowski	GNR	Feb 27-28, 2017	Registration to attend 2017 Conference for NJ Kindergarten Teachers, Atlantic City, NJ (first day of conference is free)	259.00	259.00

H. Gladkowski	GNR	Feb 27-28, 2017	Anticipated expenses to attend 2017 Conference for NJ Kindergarten Teachers, Atlantic City, NJ	300.00	300.00
B. Wiley D. Torres K. Colon	GNR	Jan 23, 2017	Three registrations to attend Early Childhood Summit, Monroe, NJ	400.00 team of 3	400.00
J. Steinberg	GNR	Jan 23, 2017	Registration to attend Early Childhood Summit, Monroe, NJ	145.00	145.00
R. Dias N. Farias	PLD	Jan 26, 2017	Two registrations to attend Transformational Leadership, Monroe, NJ (correction of names)	N/A	N/A
J. Becerra R. Perez	GNR	Feb 27, 2017	Two registrations to attend 2017 Conference for NJ Kindergarten Teachers, Atlantic City, NJ	259.00	518.00
N. Barakat	HHS	Feb 23-24, 2017	Registration to attend Zones of Regulation, Mt. Laurel, NJ	195.00	195.00
J. Wierski K. Fallon	GNR/ District	Feb 4, 2017	Registration to attend NJIDA Winter Institute Food for Thought, Clark, NJ	75.00	150.00
L. Martinez	EMK	Jan 21, 2017	Reg. to attend Google Bootcamp, Trenton, NJ	79.00	79.00
A. Polanski A. Mendoza	EMK/GNR	Feb 15, 2017	Two registrations to attend Explanations & Argument, North Branch, NJ	125.00	250.00
A. Polanski A. Mendoza	EMK/GNR	Mar 15, 2017	Two registrations to attend Planning NGSS Aligned Lessons, North Branch, NJ	125.00	250.00
J. Vaage	HHS	Feb 16, 2017	Registration to attend AP Workshop - Calculus AB & BC, Robbinsville, NJ	225.00	225.00
T. Sullivan	HHS	Feb 15, 2017	Registration to attend Constructing Explanations/ Engaging in Argument from Evidence, North Branch, NJ	125.00	125.00
A. Montgomery	HHS	Feb 17, 2017	Registration to attend AP Workshop - Calculus AB & BC, Robbinsville, NJ	225.00	225.00
C. Jablonski	Business Office	May 9, 2017	Anticipated expenses to attend Administrative Assistant Program, Mt. Laurel, NJ (change of date only)	N/A	N/A
W. Conley	GNR	Feb 23-24, 2017	Registration to attend Zones of Regulation, Mt. Laurel, NJ	195.00	195.00
C. O'Connor	HHS	Feb 26-28, 2017	Registration to attend NJAHPERD Convention, Long Branch, NJ	140.00	140.00
C. O'Connor	HHS	Feb 26-28, 2017	Anticipated expenses to attend NJAHPERD Convention, Long Branch, NJ	61.19	61.19
L. Peter	Admin	Feb 23-24, 2017	Registration to attend AEP Connections, LLC, Autism Conference, Mount Laurel, NJ	225.00	225.00
L. Peter	Admin	Feb 23-24, 2017	Anticipated expenses to attend AEP Connection, LLC, Autism Conference, Mount Laurel, NJ	19.72	19.72
S. Stevenson	Student Services	Mar 24, 2017	Registration to attend Facing the Future To Employment & Beyond, New Brunswick, NJ	175.00	175.00
A. Dombrowski	GNR	Feb 23-24, 2017	Registration for Zones of Regulation, Mount Laurel, NJ	270.00	270.00
N. Tomasello C. Ruchlin	HHS	Mar 24, 2017	Two registrations to attend Facing the Future 25: To Employment & Beyond, New Brunswick, NJ	175.00	350.00
C. Ruchlin	HHS	Mar 24, 2017	Anticipated expenses to attend Facing the Future 25: To Employment & Beyond, New Brunswick, NJ	13.64	13.64
R. Roohr S. Biondi E. Larkin B. Brocklehurst	HHS	Feb 27-28, 2017	Four registrations to attend NJAHPERD Convention, Long Branch, NJ	120.00	480.00
R. Roohr	HHS	Feb 27-28, 2017	Anticipated expenses to attend NJAHPERD Convention, Long Branch, NJ	41.17	41.17
S. Biondi	HHS	Feb 27-28, 2017	Anticipated expenses to attend NJAHPERD Convention, Long Branch, NJ	43.15	43.15
B. Brocklehurst	HHS	Feb 27-28, 2017	Anticipated expenses to attend NJAHPERD Convention, Long Branch, NJ	43.15	43.15
M. Beckman	Student Services	Feb 2, 2017	Registration to attend Hot Legal Topics In Education, Tinton Falls, NJ	35.00	35.00
K. Fallon	GNR	Feb 4, 2017	Anticipated expenses to attend Registration to attend NJIDA Winter Institute Food for Thought, Clark, NJ	22.94	22.94

R. Ramachandran	BOE	Feb 4, 2017	Registration to attend Board Leadership Conference, Jackson, NJ	50.00	50.00
R. Ramachandran	BOE	Feb 4, 2017	Anticipated expenses to attend Board Leadership Conference, Jackson, NJ	50.00	50.00

January 17th Total: \$ 8,295.62
Sub Total: \$72,744.70
Adjustments: -\$ 4,495.95
YTD Total \$68,248.75
Maximum expenditure for 2016-17 \$109,965.00

L. Non-resident Student Tuition Agreement

To approve a nonresident student to continue enrollment in the high school program for the remainder of the 16-17 school year on a paid tuition basis per attached agreement.

M. Bus Evacuation Drills

Approve the first of two annual school bus emergency evacuation drill reports as submitted.

N. Agreement with HITN, Inc. for Provision of Mobile Wireless 4G Hotspot Devices for Student Usage

The agreement sets forth the proposed terms pursuant to which Hispanic Information and Telecommunications Network, Inc., a New York, charitable not-for-profit corporation will provide to East Windsor Regional School District (the "District") certain mobile wireless, Wi-Fi hot-spot devices with Sprint mobile broadband access the hotspots. (Complete agreement on file in SBA's office).

O. Surplus Property: MHK Library Books

To approve disposal of outdated and damaged Kreps School library books as surplus property. The complete list of books is on file in the Business office.

P. Transportation Jointures with Robbinsville School District 2016-17

Route #NDRE Destination: Notre Dame High School

HOST (Robbinsville) District Students: 16

JOINER (EWRSD) District Students: 16

Joiner Cost: \$14,144.00 PO# 17-02375

Route #PCDI Destination: Princeton Child Development Center

HOST (Robbinsville) District Students: 1

JOINER (EWRSD) District Students: 1

Joiner Cost: \$17,390.40 PO# 17-02414

Q. Transportation Jointure with West Windsor Plainsboro School District 2016-17

Route #NEW12 Destination: Newgrange School

HOST (WWP) District Students: 2

JOINER (EWRSD) District Students: 1

Joiner Cost: \$7,252.20 PO #17-02413

R. Board Secretary and Treasurer's Report for NOVEMBER, 2016

WHEREAS, the Board of Education has received the report of the Board Secretary and Treasurer for the month of **NOVEMBER, 2016** submitted pursuant to N.J.S.A 18A:17-9, and

WHEREAS, in compliance with N.J.A.C. 6:20-2A.10 (d) the Board Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education; and

WHEREAS, the report of the Treasurer of School Monies is in agreement with the Report of the Board Secretary; **NOW, THEREFORE BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certifications, and certifies that after review of the Secretary's Monthly Financial Report (appropriation section), and Treasurer's Report, to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10 (a) (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

S. Transfer Report for NOVEMBER, 2016

The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year. **RESOLVED**, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

T. Bill List for January 17, 2017: total for this meeting \$9,766,918.23

U. Student-Athlete Handbook

The creation of this handbook is part of a movement across the State by Athletic directors to provide a more comprehensive vision for expectations relating to student athletes, parents and coaches and provide information about the NJS State Interscholastic Athletic Association, HHS athletic rules and will provide a resource for student athletes and coaches in the event of an emergency situation.

V. Coaches' Handbook

The HHS Coaches' Handbook is being submitted for BOE approval. The creation of this handbook is part of a movement across the State by Athletic Directors to provide a more comprehensive vision for expectations relating to student athletes parents and coaches.

Vote: On a roll call poll of the Board, motion to approve the routine agenda items by exception passed with the following abstentions:

Ms. Harrington abstained on line #56 only on Staffing

Mr. Paul abstained on item "N" only under exception items.

14. Adjourn

Respectfully submitted by *Paul M. Todd Business Administrator/Board Secretary*